



City of Tacoma

Citizen Police Advisory Committee (CPAC)

Monday, February 10, 2020

University of Washington – Tacoma Campus
1900 Commerce St, Tacoma, WA 98402, Room JOY 104
6:00 p.m.

- I. Welcome and Introductions**
- II. Approval of the Agenda**
- III. Approval of the Minutes of the January 22, 2020, meeting**
- IV. Briefing Items**
 - a. CPAC Welcome (to members and guests/students visiting meeting) – CPAC Chair**
 - b. TPD Training: Complaint Process Training – TPD Staff Liaison**
 - c. TPD Updates – TPD Staff Liaison**
 - d. CTRT Update – CPAC/City Manager’s Office Staff Liaison**
 - e. CPAC Member Recruitment – CPAC/City Manager’s Office Staff Liaison**
 - f. CPAC Annual Report Review – Data and Trends Sub-Committee**
 - g. Sub-Committee Reports**
 - i. Policy and Program Review Sub-Committee**
 - ii. Outreach Sub-Committee**
 - iii. Data and Trends Sub-Committee**
- V. Public Comment**
- VI. Topics for Upcoming Meetings**
- VII. Adjournment**



City of Tacoma

Citizen Police Advisory Committee Minutes

Monday, January 22, 2020
Tacoma Municipal Building, Room 243
Tacoma, WA
6:00 p.m.

The CPAC is comprised of Chair Alex Strautman, Vice Chair Kiara Daniels, and Committee Members Louis Cooper, Krystle Edwards, Stephen Hagberg, and Dana Coggon.

Present: Alex Strautman, Krystle Edwards, Stephen Hagberg, Dana Coggon (arriving at 6:11 p.m.), and Louis Cooper, Kiara Daniels

Absent: Krystle Edwards (excused)

Staff Present: Staff Liaison Latasha Ware, City Manager's Office, Executive Liaison Tanisha Jumper (joined via phone at 6:27 p.m.), and Tacoma Police Department (TPD) LT. Christopher Karl

Staff Absent: N/A

Welcome and Introductions

At approximately 6:02 p.m., the regular meeting was called to order and everyone introduced themselves at the table.

Approval of the Agenda

6:04 p.m.: Approval of the agenda for the CPAC meeting held on January 22, 2020.

MOTION: Committee Member (CM) Hagberg moved to approve agenda for the January 22, 2020, CPAC meeting.

SECONDED BY: Vice Chair Daniels

Motion passed unanimously

Approval of the Minutes

6:06 p.m.: Approval of the minutes for the December 9, 2020, CPAC regular meeting.

MOTION: CM Hagberg moved to approve the minutes for the December 9, 2020, meeting.

SECONDED BY: Vice Chair Daniels

Motion passed unanimously

BRIEFING ITEMS

TPD Liaison Update

At approximately 6:07 p.m., Tacoma Police Department (TPD) LT. Christopher Karl reported that Matrix Consulting Company was selected as the vendor to complete TPD staffing study.

CTRT Update

At approximately 6:08 p.m., Staff Liaison Ware reported that the selection committee accepted the proposal of the single vendor applicant. Neighborhood & Community Services (NCS) City Dept. staff are working to finalize the deal and begin implementation; a contract is expected soon.

Committee Openings Update

At approximately 6:10 p.m., Staff Liaison Ware advised the committee that the Community, Vitality, and Safety Council (CVS) Standing Committee pushed back CPAC applicant interviews to March 26, 2020. Staff liaison was unaware of the number of applications received thus far. City Clerk's office agreed to continue to accept applications for the committee and add them to the batch to be reviewed in the upcoming round, despite application end date of January 26, 2020.

CPAC Annual Report Review

At approximately 6:14 p.m., CM Hagberg provided a draft of a 2019 annual report and requested committee members to review/provide feedback to be included in February 27, 2020, presentation to CVS Standing Council Committee.

Liaison Ware to provide City Council PowerPoint template and example of the standing committee templates – CPAC to consider standardizing report out to match City Council standing committee annual report out template.

CPAC Retreat Logistics

At approximately 6:17 p.m., Liaison Ware requested CPAC feedback on location, date, and time of proposed annual retreat. CPAC advised liaison that the prior years' retreats were held at Urban Waters on a Saturday, and the committee requested the same accommodations, if possible. Committee determined that an early April 2020 retreat would work best to ensure new appointees are invited to participate.

Committee members advised liaison that City provided light refreshments for retreat in 2019.

SUBCOMMITTEE REPORTS

Policy and Program Review Sub-Committee

6:27 p.m.: Executive Liaison Jumper dialed-in to discuss Bloomberg Harvard Report Metrics and opportunities for CPAC engagement. Committee discussed the possibility for collaboration on TPD community engagement metrics. CPAC will consider and discuss further at April 2020 retreat.

Executive Liaison Jumper also suggested a CPAC/Project Peace Collaboration and arranging regular (perhaps quarterly) updates on Project Peace during CPAC regular meetings. CPAC to consider and discuss further at April 2020 retreat.

Outreach Sub-Committee

6:30 p.m.: CM Coggon advised there was no update outside of Liaison Ware's recruitment report out.

Data and Trends Sub-Committee

No update was provided – CM Hagberg provided updates during annual report discussion.

PUBLIC COMMENT

6:36 p.m.: A city resident shared concerns regarding outreach efforts of community liaison officers and materials distributed at the South Tacoma Neighborhood Council, advising residents not to keep their registrations in their cars. Resident requested clarification on whether or not residents are required to have a registration present when being pulled over.

Lt. Karl provided feedback that residents are required to carry registrations, but, like insurance laws, a photograph of the documentation is legally sound.

OTHER ITEMS OF INTEREST

MOTION: Vice Chair Daniels made a motion to elect CM Hagberg as temporary Vice Chair until elections at April 2020 committee retreat.

SECONDED BY: CM Coggon

Motion passed

TOPICS FOR FUTURE MEETINGS

- February Meeting – TPD Training on complaint reporting process
- Police Staffing Study Progress & Implementation
- New Committee member recruitment updates
- Open Public Meeting Act / Public Records Act Committee Member Training
- CTRT update
- 2020 Committee Retreat (A copy of the 2019 Retreat Summary was redistributed to CPAC members as part of 12/9/2019 Meeting information packet)
 - Officer and Sub-Committee assignments
 - 2020 committee goals/strategy

ADJOURNMENT

6:48 p.m.

MOTION: CM Cooper

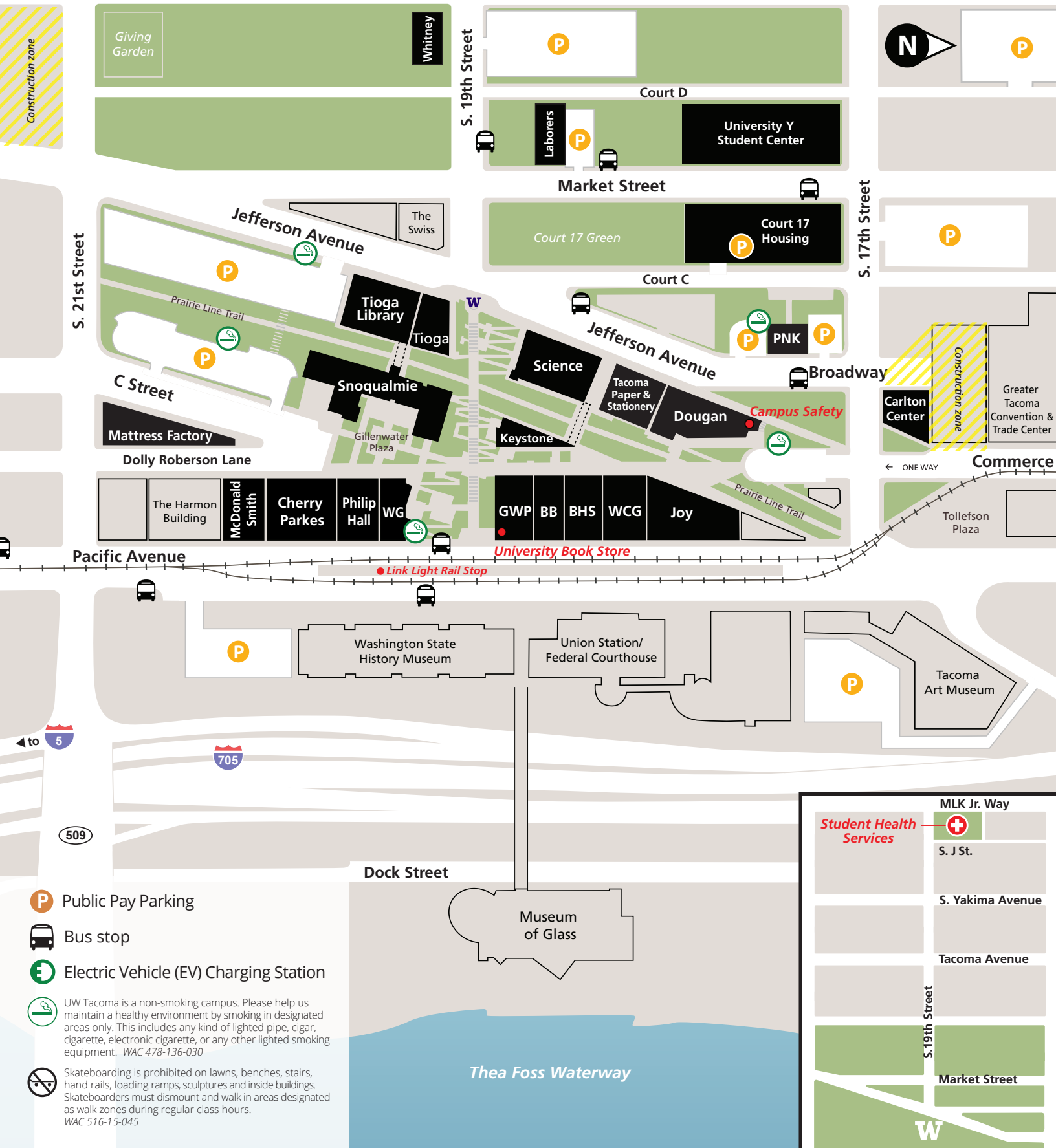
SECONDED: Vice Chair Hagberg

Motion passed

Alexander Strautman, Chair

Latasha Ware, Staff Liaison, City Manager's Office

CAMPUS MAP & DIRECTORY



Tacoma Avenue

↑ **Student Health Services**
(see inset map below)

N

P

P

ONE WAY

ONE WAY

Student Health Services

MLK Jr. Way

S. J St.

S. Yakima Avenue

Tacoma Avenue

S. 19th Street

Market Street

W

W UNIVERSITY of WASHINGTON | TACOMA

The UW Tacoma campus is located on Pacific Avenue in downtown Tacoma across from the Washington State History Museum and Union Station.

From I-5 Southbound (coming from Federal Way or Seattle): Take Exit 133 to I-705/City Center and stay to the right. Take the exit to S. 21st Street and turn left at the light at the top of the exit. Continue through the light at Pacific Avenue and the campus will be on your right.

From I-5 Northbound (coming from Lakewood or Olympia): Take Exit 133 to I-705/WA-7 and follow the signs for City Center. From I-705 take the exit to South 21st Street. Turn left at the traffic light onto 21st Street. Go through the light at Pacific Avenue and the campus will be on your right.

Public Transportation: A number of Pierce Transit and Sound Transit bus routes stop on campus. The free Link light-rail train stops in front of campus at the 19th Street/ Union Station stop.

Parking: There are several pay parking lots on campus. Most street parking around campus is metered and limited to 90 minutes.

All phone numbers are area code 253.

Mailing address for all offices:

University of Washington Tacoma
1900 Commerce Street
Tacoma, WA 98402-3100

253-692-4400 or 800-736-7750

tacoma.uw.edu

Key to buildings:

BB	Birmingham Block.....	1746 Pacific
BHS	Birmingham Hay & Seed Building.....	1740 Pacific
CAR	Carlton Center.....	1551 Broadway
CP	Cherry Parkes Building.....	1922 Pacific
C17	Court 17 Student Housing.....	1717 Market
DOU	Dougan Building.....	1721 Jefferson
GWP	Garretson Woodruff Pratt Building.....	1754 Pacific
JOY	Russell T. Joy Building.....	1718 Pacific
KEY	Keystone Building.....	1754 Commerce
LBH	Laborers Hall.....	1742 Market
MAT	Mattress Factory.....	1953 C Street
MDS	McDonald Smith Building.....	1932 Pacific
PNK	Pinkerton Building.....	1702 Broadway
SCI	Science Building.....	1745 Jefferson
SNO	Snoqualmie Building.....	1902 Commerce
TLB	Tioga Library Building.....	1907 Jefferson
TPS	Tacoma Paper & Stationery Building.....	1735 Jefferson
UWY	University Y Student Center.....	1710 Market
WG	Walsh Gardner Building.....	1908 Pacific
WCG	West Coast Grocery Building.....	1732 Pacific
WHT	Whitney Building.....	1901 Fawcett
WPH	William W. Philip Hall.....	1918 Pacific

Academic Affairs	692-5646	GWP 312
Admissions.....	692-4742	MAT 251
Advancement.....	692-5753	CAR 200
Alumni Relations	692-5641	CAR 200
Autism Center.....	692-4711	MDS 110
Book Store.....	692-4300	GWP 001
Career Development	692-4421	MAT 106
Carwein Auditorium			KEY 102
Cashier	692-4669	CAR 400
Chancellor	692-5646	GWP 312
Community Partnerships, Office of.....	692-4527	PNK 300
Computer Labs			WG 108
			CP 005
Conference Services	692-4306	WPH 205
Copy Center	692-5787	MAT 053
Counseling Center.....	692-4522	MAT 354
Disability Resources for Students.....	692-4508	MAT 354
Education, School of.....	692-4430	WCG 324
Educational Outreach.....	692-4618	CAR 200
Engineering & Technology.....	692-5860	CP 133
Equity & Inclusion	692-4744	WCG 104
Financial Aid	692-4374	MAT 206
First Generation Fellows	692-5678	MAT 213
Global Affairs	692-4762	GWP 102
Global Honors	692-4770	CP 311
Global Innovation & Design Lab			TPS 016
Housing.....	692-4481	C17
Human Resources.....	692-5669	CAR 400
Interdisciplinary Arts & Sciences.....	692-4450	WCG 424
International Student Services	692-4762	GWP 102
Ledger (student newspaper)	692-4529	MAT 151
Library.....	692-4440	SNO 100
Lucien Boardroom			GWP 320
Mailroom/Deliveries.....	692-5787	MAT 053
Milgard School of Business	692-5630	DOU 401
Multimedia Lab	692-4357	CP 005
New Student & Family Programs.....	692-4421	MAT 106
Nursing & Healthcare Leadership.....	692-4470	CP 326
Pantry			DOU 104
Professional Development Ctr.	692-4618	CAR 200
Registrar	692-4913	MAT 253
Research, Office of	692-4905	TLB 307
Safety & Security	692-4416	DOU 180
Social Work & Criminal Justice.....	692-5820	WCG 203
Student Advocacy & Support.....	692-5934	MAT 203
Student Counseling Center.....	692-4522	MAT 354
Student Engagement.....	692-4481	MAT 103
Student Government (ASUWT).....	692-4818	UWY 107
Student Health Services (clinic).....	428-2200	*
Study Abroad	692-4426	GWP 102
Teaching & Learning Center	692-4417	SNO 260
Undergraduate Education.....	692-4740	GWP 102
University Academic Advising.....	692-4857	GWP 102
University Y Student Center	272-9622	UWY 100
Urban Studies, School of.....	692-5880	PNK 210
Veteran & Military Resource Ctr	692-5723	TLB 307A
VIBE	692-5813	TLB 307A

**The clinic is located just west of campus at 1812 S. J Street, Suite 120*